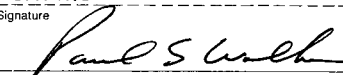
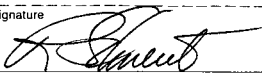


<b>POSITION DESCRIPTION</b> (Please Read Instructions on the Back)										1. Agency Position No. <b>NL05790</b>	
2. Reason for Submission Description of establishment <input type="checkbox"/> New <input type="checkbox"/> Hdqrs. <input checked="" type="checkbox"/> Field			4. Employing Office Location <b>PM TRADE</b>		5. Duty Station <b>Orlando, FL</b>			6. OPM Certification No.			
Explanation (Show any positions replaced) <b>Replaces NL05532001</b>			7. Fair Labor Standards Act <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt		8. Financial Statements Required <input checked="" type="checkbox"/> Executive Personnel Financial Disclosure <input type="checkbox"/> Employment and Financial Interests			9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
			10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify in Remarks) SES (Gen.) <input type="checkbox"/> SES (CR) <input type="checkbox"/>		11. Position Is: <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither			12. Sensitivity 1—Non-Sensitive <input type="checkbox"/> 3—Critical Sensitive <input type="checkbox"/> 2—Noncritical Sensitive <input type="checkbox"/> 4—Special Sensitive <input type="checkbox"/>			
						13. Competitive Level Code <b>13-58</b>			14. Agency Use		
15. Classified/Graded by											
a. U.S. Office of Personnel Management											
b. Department, Agency or Establishment											
c. Second Level Review											
d. First Level Review											
e. Recommended by Supervisor or Initiating Office											
16. Organizational Title of Position (if different from official title)											
17. Name of Employee (if vacant, specify)											
18. Department, Agency, or Establishment <b>Dept. of the Army</b>											
a. First Subdivision <b>Army Material Command</b>											
b. Second Subdivision											
c. Third Subdivision <b>PM - Various</b>											
d. Fourth Subdivision											
e. Fifth Subdivision											
Signature of Employee (optional)											
Employee Review—This is an accurate description of the major duties and responsibilities of my position.											
20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.											
a. Typed Name and Title of Immediate Supervisor <b>PAUL S. WALKER DPM AVD</b>						b. Typed Name and Title of Higher-Level Supervisor or Manager (optional) <b>RONALD D. SCHNEIDER LTC, AV PM AVD</b>					
Signature  Date <b>6 APR 88</b>						Signature  Date <b>6 APR 88</b>					
21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.											
22. Position Classification Standards Used in Classifying/Grading Position <b>OPM PCS for Miscellaneous Admin. and Program Series, GS-301, Jan 79, and Management Analysis Series, GS-343, Feb 72</b>											
Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.											
23. Position Review											
a. Employee (optional)											
b. Supervisor											
c. Classifier											

Position is at the full performance level  
(A054-88)

25. Description of Major Duties and Responsibilities (See Attached)

## GS-13 Project Director

PM-AVD

### SUPERVISORY CONTROLS

General supervision is provided by the Product Manager, Aviation Training Devices, or his deputy, who (1) assigns acquisition programs, identifying goals to be achieved; and (2) relies upon the incumbent to plan, forecast, schedule, and execute the actions necessary to achieve program objectives. Incumbent is expected to utilize ingenuity, initiative and resourcefulness in developing strategies and in managing the direction, integration and control of all essential program elements consistent with the acquisition program plan. Work is reviewed for accomplishment of milestones, ability to stay within funding limitations, and adequacy of the end product.

### MAJOR DUTIES

As a designated agent of PM TRADE, incumbent serves as a Senior Project Director (PD) with overall responsibility for managing the development, production and fielding of assigned aviation related training device projects. Typically, these programs are crucial to the United States Army in terms of overcoming a defined training void through the application of simulation technology and acquisition of a training device which will provide realistic and effective training to Army aviation personnel. The projects may entail extensive research and development for sophisticated and complex systems such as an attack helicopter combat mission simulator or trainers of a lesser complexity such as cockpit procedure trainers or maintenance trainers.

1. Incumbent exercises centralized authority and control over all program resources. He establishes a team of professional and technical specialists consisting of engineers, psychologists, education specialists, a financial manager, a contract negotiator, a logistics management specialist and other support personnel as required. He plans organizes, and directs the efforts of his team members, making critical decisions and resolving divergent viewpoints among the various team members as they arise, with the objective of achieving the cost, schedule, and performance objectives established for the program. He provides information concerning work performance for consideration in employee performance evaluations to the

supervisor of record for each team member. He provides appropriate guidance and direction through proper channels to contractors and to DCAS personnel when required. He maintains close coordination at all times with the designated user representatives and assures that they participate in all decisions involving adjustments to schedule or technical performance.

2. Incumbent develops a plan which is based upon a thorough analysis of the training device requirements and which covers the program from initiation through the development, production, and operational phases. He applies a working knowledge of all functional areas involved in the development of the schedule to assure the integration and completion of all program elements. He defines program requirements such as design, funding, integrated logistics support, reliability, availability, and maintainability and translates these requirements into discrete, attainable objectives which are scheduled to support successful achievement of the programmed device delivery date.

3. Incumbent plans, schedules, prepares necessary documentation, and assists the chairman in conducting all formal and informal in-process reviews where-in representatives of DA, TRADOC, and AMC scrutinize the status of the program and make decisions such as entry into development, continue or discontinue the program, significant changes to the technical baseline, or entry into production.

4. Incumbent schedules and conducts periodic team meetings and contract reviews during the acquisition process to evaluate progress and technical adequacy of the training device, assure understanding of the total requirement by all concerned, and establish the integrity of the design in relation to the specification. He analyzes results of reviews and technical reports and tasks team members to develop approaches to correct existing or anticipated discrepancies or problem areas. He conducts unscheduled reviews when significant deviation from the planned effort is identified; e.g.: slippage of contract milestones; test problems; or a change in the user's requirement. He resolves matters wherein the contractor is unable to comply with certain obligations or is unable to fulfill all specification requirements. After assuring that the Government's interest is protected through appropriate consideration, he may direct the discontinuance of further development which would extend the schedule and incur additional costs when the essential training device requirements are met or he may recommend termination of the program if it appears that the requirement can not be satisfied by available technology, the requirement no longer exists, or the contractor is unable to perform.

5 Incumbent serves as the PM TRADE representative and point of contact with DA, AMC, TRADOC, and appropriate commodity commands for all matters concerning the program. As such, he presents briefings to personnel at all levels, responds to inquiries, furnishes authoritative technical advice, and assures that ancillary programs such as construction of facilities to house the training devices are in place. He also serves as co-chairman of the transition tracking and planning group which formulates plans for the orderly transition of delivered systems to designated commodity commands.

6. Incumbent performs other duties as assigned.

Enclosure 1

**NON-CRITICAL ACQUISITION POSITION AMENDMENT TO PD# NL 05790003**

"The employee must meet DoD 5000.52-M requirements applicable to the duties of the position."